



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
JOINT FORCE HEADQUARTERS  
TENNESSEE NATIONAL GUARD  
HOUSTON BARRACKS, PO BOX 41502  
NASHVILLE, TENNESSEE 37204-1502

NGTN-JFHQ-CCWO

03 February 2023

MEMORANDUM FOR All Tennessee Army National Guard Warrant Officers

SUBJECT: Warrant Officer Assembly 2023

1. In conjunction with the 2023 NGATN conference, I am hosting a WO Assembly Friday, 24 February at the Embassy Suites Hotel in Murfreesboro. We will begin at 0900 and will start the day off with our special guest from the Military Coalition, CW4 (ret) Jack Du Teil.

2. The Volunteer Chapter, USAWOA will host our annual luncheon prior to the committee meetings. Lunch will begin at 1200, with committee meetings starting at 1330.

3. Our WOPD sessions will focus on building a strong TNARNG WO cohort. The luncheon gives us a chance for fellowship and allows us time to visit and expand our Warrant Officer network. The importance of building a strong community of Warrant Officers in Tennessee is vital to our organization.

3. The total cost of this meal will be \$15.00 per person; however the Volunteer Chapter will fund the entire amount for current members. RSVP to CW4 Scarlett Bernier (TNET 0625 or [clarisse.s.bernier.mil@army.mil](mailto:clarisse.s.bernier.mil@army.mil)) no later than **10 February 2023**.

4. I look forward to seeing each of you there. On behalf of Volunteer Chapter President CW4 Bernier, I encourage you to join or renew your membership in the USAWOA by visiting <https://usawoa.org/membership/>. Let's continue to support this great organization that does so much to support us.

Encl

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DAVID L. WARD  
CW5, GS  
Command Chief Warrant Officer r

## **WO Assembly Schedule**

### **Friday, January 24, 2023**

0900 – Welcome: CCWO Ward / BG Ross / COL (ret) Deel

0930 – The Military Coalition: CW4 (ret) Du Teil (telecast via Teams or Zoom)

1000 – OER strategy: CW3 Murphy / NCOER planning: MSG Rodgers

1030 – 15-minute break

1045 – Letters of Recommendation & what makes a strong packet: CW4 Rijkse (telecast)

1115 – Declining a request for a LOR: CW4 Bernier

1130 – WO Recruiting: CW2 Williams / Aviation WO Board:

1200 – Lunch

1230 – Guest Speaker – State Representative Scott Cepicky

1330 – NGAUS WO meeting

1430 – Volunteer Chapter meeting

1530 – Final thoughts

1600 - Dismiss